FLORIDA SCHOOL PLANT MANAGEMENT ASSOCIATION, INC.

PRODUCT EVALUATION PROGRAM

CHEMICAL CERTIFICATION PROCEDURES (NEW PRODUCTS, $100 FSPMA posting fee)

The Custodial/Food Service Chemical product specifications are Florida School Plant Management Association, Inc. (FSPMA) standards intended for general educational facilities use.

Product suppliers wishing to certify conformity to these product specifications may do so by either utilizing the Miami-Dade County Public Schools Department of Materials Testing and Evaluation Lab or a certified independent lab. In-house labs are not permitted.

If using the Miami Dade Testing Lab, products suppliers shall furnish the following:

1. A fully completed Laboratory Analysis Request, FORM A, for each product submitted. (Reproduce FORM A, as necessary.)
2. A separate Manufacturer's Certification, FORM B, for each product, listing the exact brand name and its respective FSPMA specification number.
3. Samples of the sizes and types as specified on the FSPMA website (see sample sizes and testing fees).
4. A check made payable to Miami-Dade County Public Schools in the amount to cover the cost of testing the sample(s) as indicated on current website.
5. A copy of the manufacturer's specification sheet for each product being submitted for certification.
6. A copy of the Material Safety Data Sheet (MSDS) clearly identifying the product, filled out completely according to the Florida Right-To-Know Law (chapter 442, Florida Statutes) for each product being submitted for certification.
7. SEND CHECK FOR TESTING FEE, PAPERWORK, SAMPLES AND ALL COMMUNICATIONS TO:

   DR. ALBERTO VELAZQUEZ
   MIAMI-DADE COUNTY PUBLIC SCHOOLS
   DEPARTMENT OF MATERIALS TESTING AND EVALUATION
   7040 WEST FLAGLER STREET MIAMI, FL 33144
   PHONE: 1-786-275-0775
   FAX: 1-786-275-0833

After receipt of the above items, the Miami-Dade County Public Schools Department of Materials Testing and Evaluation will test the sample(s). If the sample(s) should fail any of the requirements, it may be resubmitted following the same procedures for a second testing. Should the product(s) pass all the requirements on either the first or second test, and after the $100 FSPMA posting fee has been paid to FSPMA, it will then be added to the FSPMA
online Approved Product List. A product that fails twice during the re-certification process will not be accepted for testing for a period of one year from the date of the second failure.

8. A $100 check (FSPMA posting fee) for each certified new product must be sent to the following address:

   Vivian DeRussy, FSPMA Director of Committees  
   St. Petersburg College  
   P.O. Box 13489  
   St. Petersburg, FL 33733  
   Phone 1-727-341-3265

If using an independent testing lab, products suppliers shall furnish the following:

1. A fully completed Laboratory Analysis Request, FORM A, for each product submitted. (Reproduce FORM A as necessary)
2. A separate Manufacturer’s Certification, FORM B, for each product, listing the exact brand name and it’s respective FSPMA specification number.
3. Copies of Independent Laboratory reports showing the results of the tests listed in FSPMA chemical specification for which samples are being submitted. The product name as is listed on both FORM A and B must appear on the tests. A testing summary form should be attached to indicate the results of each required test for the appropriate CC category. The test must have been done within the last 12 months.

4. A $100 check (FSPMA posting fee) for each certified new product must be sent to the following address:

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   St. Petersburg College  
   P.O. Box 13489  
   St. Petersburg, FL 33733  
   Phone 1-727-341-3265